

St Osburg's Catholic Primary School and Nursery



Charging & Remissions Policy

Policy approved by the Governing Body of St Osburg's Catholic Primary School on:

Date: March 2024

Signature:

M. Green

Chair of Governors

St Osburg's Catholic Primary School

Charging Policy

1 Introduction

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition. We do however, rely on the good will and financial support of parents who are able to make voluntary donations towards the cost of transport and lessons for activities such as swimming, educational visits and residential visits. We would never want a child to miss any activity because they were unable to make a contribution. The Head teacher urges parents to approach her in complete confidence if assistance is sought or Learning Mentor or Office staff.

2 Voluntary contributions

2.1 When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

2.2 If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school will provide this information on request.

2.3 The following is a list of additional activities organized by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to places of interest;
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to the theatre; or visiting performers
- musical events.

3 Residential visits

3.1 The Governing Body recognise the importance that a wide range of activities, visits and residential experiences can make towards the personal, social and intellectual development of children. Charges will be made for board and lodgings at the Centre and cost of transport to and from the Retreat. Governors consider the opportunity to attend a residential retreat contributes greatly to the children's personal, social & spiritual development.

Parents of children on the Pupil Premium register (i.e. FSM ever 6) may be eligible for a discount at the discretion of the Headteacher.

4 Music tuition

4.1 All children study music as part of the normal school curriculum. We do not charge for this.

4.2 There is a charge for individual or group music tuition if this is not part of the National Curriculum. The peripatetic music teachers teach individual or small group lessons. We make a charge for these lessons. We give parents information about additional music tuition at the start of each academic year.

5 Swimming

5.1 The school organises swimming lessons for KS2 pupils. These lessons take place in school time and are part of the National Curriculum. We do not charge for swimming lessons. Parents are invited to contribute voluntarily towards the cost of the transport to this activity on a similar basis to other activities. We inform parents when these lessons are to take place, and we ask parents for their written permission for their child to take part in swimming lessons.

6 Extra Curricular Activities

6.1 The school offers additional football/netball coaching after school. A teacher, who is a member of the school staff, or an experienced coach (with DBS approval), who may not be a member of staff, may run and organise these sessions. We make no charge for these sessions. Some after school activities provided by external agencies, may make a charge for their services. In addition some after school activities provided by school staff may be charged to cover the cost of resources.

7. Additional Charges

7.1 Where there has been wilful damage made to school property or equipment, school may charge parents for the cost of replacing or repairing items.

7.2 Voluntary contributions may also be asked for certain materials, in Food Technology and Design & Technology, for example, where pupils are taking the product home.

7.3 Late fines may be issued to parents who are persistently late collecting their child from school

8. Before and After School Club

8.1 The school provides a Before and After School care facility which has its own charging policy.